

KENTFIELD FIRE PROTECTION DISTRICT



Developed by
Jim Galli, Battalion Chief
Approved by
Paul Smith, Fire Chief

Fire Protection Standard 403

Fire Alarm System Record of Completion

Date: 1-1-04

Revision: _____

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Name of protected property: _____

Address _____

Representative of protected property (name/phone): _____

Authority having jurisdiction: _____

Address/telephone number: _____

1. Type(s) of System or Service

_____ *NFPA 72®*, *National Fire Alarm Code®*, Chapter 3—Local

If alarm is transmitted to location(s) off premises, list where received: _____

_____ *NFPA 72®*, Chapter 3—Emergency Voice/Alarm Service

Quantity of voice/alarm channels: _____ Single: _____ Multiple: _____

Quantity of speakers installed: _____ Quantity of speaker zones: _____

Quantity of telephones or telephone jacks included in system: _____

_____ *NFPA 72®*, Chapter 6—Auxiliary

Indicate type of connection:

_____ Local energy _____ Shunt _____ Parallel telephone

Location of telephone number for receipt of signals: _____

_____ *NFPA 72®*, Chapter 5—Remote Station

Alarm: _____

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Supervisory: _____

_____ *NFPA 72®*, Chapter 5—Central Station

Prime contractor: _____

Central station location: _____

Means of transmission of signals from the protected premises to the central station:

_____ McCulloh _____ Multiplex _____ One-way radio

_____ Digital alarm communicator _____ Two-way radio _____ Others

Means of transmission of alarms to the public fire service communications center:

(a) _____

(b) _____

System location: _____

Organization name/phone Representative name/phone

Installer _____

Supplier _____

Service organization _____

Location of record (as-built) drawings: _____

Location of owners manuals: _____

Location of test reports: _____

A contract, dated _____, for test and inspection in accordance with NFPA

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standard(s) No(s) _____, dated _____, is in effect.

2. Record of System Installation

(Fill out after installation is complete and wiring checked for opens, shorts, ground faults, and improper branching, but prior to conducting operational acceptance tests.)

This system has been installed in accordance with the NFPA standards as shown below, was inspected by _____ on _____, includes the devices shown below, and has been in service since _____.

_____ *NFPA 72*, Chapters 1 2 3 4 5 6 7 (circle all that apply)

_____ *NFPA 70, National Electrical Code®*, Article 760

_____ Manufacturer's instructions

_____ Other (specify): _____

Signed: _____ Date: _____ Organization: _____

3. Record of System Operation

All operational features and functions of this system were tested by _____ on _____, and found to be operating properly in accordance with the requirements of:

_____ *NFPA 72*, Chapters 1 2 3 4 5 6 7 (circle all that apply)

_____ *NFPA 70, National Electrical Code®*, Article 760

_____ Manufacturer's instructions

_____ Other (specify): _____

Signed: _____ Date: _____ Organization: _____

4. Alarm-Initiating Devices and Circuits

Quantity and class of initiating device circuits (see *NFPA 72, Table 3-5*)

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Quantity: _____ Style: _____ Class: _____

MANUAL

(a) _____ Manual stations _____ Noncoded, activating _____ Transmitters _____ Coded

(b) _____ Combination manual fire alarm and guard's four coded stations

AUTOMATIC

Coverage: Complete: _____ Partial: _____

(a) _____ Smoke detectors _____ Ion _____ Photo

(b) _____ Duct detectors _____ Ion _____ Photo

(c) _____ Heat detectors _____ FT _____ RR _____ FT/RR _____ RC

(d) _____ Sprinkler waterflow switches:

_____ Transmitters _____ Noncoded, activating _____ Coded

(e) _____ Other (list): _____

5. Supervisory Signal-Initiating Devices and Circuits (use blanks to indicate quantity of devices)

GUARD'S TOUR

(a) _____ Coded stations

(b) _____ Noncoded stations, activating _____ transmitters

(c) _____ Compulsory guard tour system comprised of _____ transmitter stations and _____ intermediate stations

Note: Combination devices are recorded under 4(b) and 5(a)

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SPRINKLER SYSTEM

(a) _____ Coded valve supervisory signaling attachments

Value supervisory switches, activating _____ transmitters

(b) _____ Building temperature points

(c) _____ Site water temperature points

(d) _____ Site water supply points

Electric fire pump:

(e) _____

(f) Fire pump running

(g) Phase reversal

Engine-driven fire pump:

(h) _____ Selector in auto position

(i) _____ Engine or control panel trouble

(j) _____ Fire pump running

Engine-driven generator:

(k) _____ Selector in auto position

(l) _____ Control panel trouble

(m) _____ Transfer switches

(n) _____ Engine running

Other supervisory function(s) (specify): _____

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6. Alarm Notification Appliances and Circuits

Quantity and class (see NFPA 72, Table 3-7) of notification appliance circuits connected to the system:

Types and quantities of notification appliances installed:

Quantity _____ Style: _____ Class: _____

(a) _____ Bells _____ inch

(b) _____ Speakers

(c) _____ Horns

(d) _____ Chimes

(e) _____ Other: _____

(f) _____ Visual signals Table: _____

_____ with audible _____ without audible

(g) _____ Local annunciator

7. Signaling Line Circuits

Quantity and class (*see NFPA 72, Table 3-6*) of signaling line circuits connected to system:

Quantity: _____ Style: _____ Class: _____

8. System Power Supplies

(a) Primary (main): _____ Nominal voltage: _____ Current rating: _____

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Overcurrent protection: Type: _____ Current rating: _____

Location: _____

Secondary (standby):

_____ Storage battery: Amp-hour rating: _____

_____ Calculated capacity to drive system, in hours: _____ 24 _____ 80

_____ Engine-driven generator dedicated to fire alarm system:

Location of fuel storage: _____

(b) Emergency or standby system used as backup to primary power supply, instead of using a secondary power supply:

_____ Emergency system described in NFPA 70, Article 700

_____ Legally required standby system described in NFPA 70, Article 701

_____ Optional standby system described in NFPA 70, Article 702, which also meets the performance requirements of Article 700 or 701

9. System Software

(a) Operating system software revision level(s):

(b) Application software revision level(s):

(c) Revision completed by: _____ (name) _____ (date)

10. Comments:

_____ (signed) for central station or alarm service company or installation contractor/supplier (title) (date)

Frequency of routine tests and inspections, if other than in accordance with the referenced

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NFPA standard(s): _____

System deviations from the referenced NFPA standard(s) are: _____

(signed) for central station or alarm service company or installation contractor/supplier (title) (date)

Upon completion of the system(s) satisfactory test(s) witnessed (if required by the authority having jurisdiction):

(signed) representative of the authority having jurisdiction (title) (date)